



PLAY DATE PRESCHOOL CONTRACT AGREEMENT

We at Play Date Preschool, agree to provide care for _____ (child)
 enrolled by _____ beginning _____
 (mother / father or guardian) (date)

The above child will be cared for on:

Mon	Tues	Wed	Thurs	Fri

In the Selected Program of:

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> PLAYMATES
"Mini Day"
9:00am-12:00pm | <input type="checkbox"/> PLAYMATES
"Short Day"
9:00am-3:00pm | <input type="checkbox"/> PRESCHOOL
"Short Day"
7:30am-3:00pm | <input type="checkbox"/> PRESCHOOL
"Full Day"
7:30am-5:30pm |
|--|--|--|---|

For _____ the parent agrees to pay \$ _____ per month.
 # of days/week


Tuition Express is the way we process payments at Play Date Preschool. We offer Automated ACH Transactions that are processed each month on or near the 25th day.

Tuition Express is a PCI Level 1 Service Provider. Your personal account information could not be safer. Automated payments are proven safer than paying by check - the potential for check fraud and identity theft are eliminated. If you have questions, don't hesitate to ask. More information is available at TuitionExpress.com.

We will continue to require "non-monthly" fees (Drop Ins, Pre-approved Extended Care, Late Pick-up Charges) to be submitted the day of service as our Parent Handbook outlines.

Please complete the Tuition Express Parent Enrollment Form and return with a voided check attached to begin establishing your tuition account.

Any payment transfer after the 25th of the month, including NSF's, will require payment of the regular tuition rates, voiding that month's discount. An additional \$10.00 weekly late fee may also be attached if payment is not satisfied immediately. **Lack of payment results in loss of enrollment if payment is not received by the 21st of the month.**

	<p>I/We would like to participate in the Tuition Express Account (TEA) Plan and receive the tuition discount offered. I/We will provide the necessary information for enrollment for the following month's billing cycle. Any payment transfer after the 25th of the month, including NSF's, will require payment of the regular tuition rates, voiding that month's discount. An additional \$10.00 weekly late fee may also be attached if payment is not satisfied immediately. Lack of payment results in loss of enrollment if payment is not received by the 21st of the month.</p>
<p>_____ Parent Initials</p>	



We are excited to offer the safety, convenience and ease of Tuition Express® – a payment processing system that allows on-time tuition and fee payments to be made from your bank account.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR **BANK ACCOUNT**

I (we) hereby authorize **Play Date Preschool and School Age** to initiate debit entries to my (our) **Checking or Savings Account, indicated below**. To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit Union Members: Please contact your Credit Union to verify account and routing numbers for automatic payments.

BANK ACCOUNT

Your Name Phone #

Address City State Zip

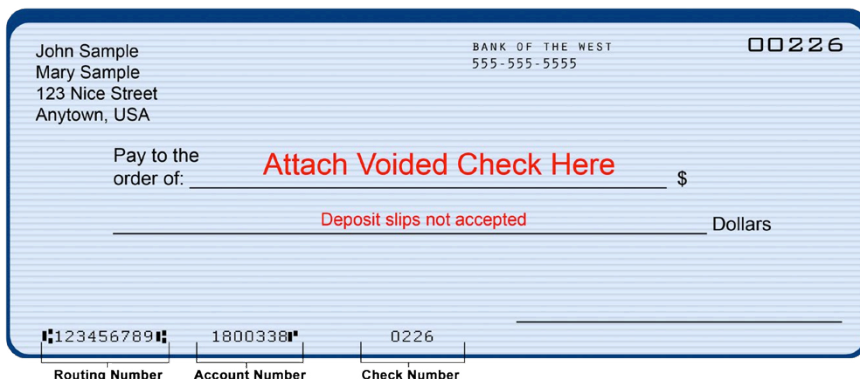
Bank or Credit Union Name

Bank or Credit Union Address City State Zip

Checking **Savings**

Routing Transit Number (see sample below): _____

Account Number (see sample below): _____



Please attach a copy of a voided check here. Deposit slips not accepted.



Preschool & School Age
PLAY DATE PRESCHOOL
CONTRACT AGREEMENT *cont.*

Your Child's Absence required website submission  **Here's How:**

- Please visit our website: www.playdatepreschool.com
- click on "Absence Notification" (right side)

Please notify Play Date Preschool, as promptly as possible, if your child will be absent.

Child Pick Up: If timing is changed or the parent is late, he/she will notify Play Date Preschool.

Delays will result in an increased charge of \$2.00 per minute past child's contracted pick up time (either 12:00pm pick up, 3:00pm pick up OR 5:30pm pick up).

Upon your scheduled pick up, if you have not arrived and/or made contact with us and we are unable to contact you immediately, we will call your emergency numbers listed to have the alternate person you've assigned pick up your child. **If either parent or those who are listed as an emergency contact are not available to pick up your child then Truckee Police Department will be contacted for consultation on how to proceed with the well-being of your child.**

A Good Match: The provider exercises a 30 day trial period beginning the first day of services rendered. Until the conclusion of this 30 day trial period, either party may cancel this contract without further obligation. Possible conditions resulting in termination at any time may include lack of fulfilling payment obligations, refusal to complete child's enrollment forms or medical assessment, behavior by parent or child in which the Play Date Preschool students, staff, and other patrons are threatened or placed in threatening or dangerous circumstances. It has been determined by the Director that the child is not developmentally ready for a large preschool environment at this time and is displaying signs of stress.

Withdrawing Enrollment: We require at least a two week written notice if a student will be dropped from our enrollment. If this written notice is not given, you will be responsible for payment of those two weeks. A refund will be given on anything paid for over the two weeks. No refund will be given for anything under two weeks. We would appreciate one month's notice when possible.

Program Policy Updates: Play Date Preschool will provide 30 calendar days prior written notice of any basic rate changes or modifications to this admissions agreement. Any changes will require both party signatures.

Reserving Your Enrollment Date: The provider requires a \$40.00 non-refundable registration fee to enroll your child. This registration fee is a one-time fee to reserve your child's space and will not be charged annually. This fee will hold your reservation for a maximum of 30 days unless otherwise arranged with the Director. (*See Policies Regarding Rates*)



Please note, the California Department of Social Services (DSS) has the authority to interview children or staff, and to inspect any child or Childcare Center records, without prior consent. DSS also has the authority to observe the physical condition of children including conditions that could indicate abuse, neglect, or inappropriate placement.



Policy Acknowledgement and Contract Agreement

Please sign both statements below as your acknowledgement of receiving a Parent Handbook and agreeing to the terms within.

Please submit this original with your child's enrollment forms.

I / We have read, understand, and agree to the General Policies provided by Play Date Preschool.

Signature: _____ Date: _____
(Parent or Guardian)

Signature: _____ Date: _____
(Parent or Guardian)

I / We have read, understand, and agree to the Policies Regarding Tuition Rates and Contract Agreement conditions of enrollment provided by Play Date Preschool.

Signature: _____ Date: _____
(Parent or Guardian)

Signature: _____ Date: _____
(Parent or Guardian)

As Director of Play Date Preschool, I have provided the above documents and required "Lic" forms for child enrollment in accordance with the California Department of Social Services - Child Care Licensing Division.

Signature: _____ Date: _____
(Preschool Director)